



Environmental Protection Policy

Version 1.3

Purpose

The purpose of this document is to demonstrate the company's commitment to environmental protection, continual improvement and satisfying applicable environmental requirements of its interested parties, such as potential and existing clients, partners and suppliers.

Scope

This policy is applicable to all Shearwell employees and contractors. It is communicated as part of the Company Induction process and is also made available to relevant interested parties upon request.

Environmental Policy Statement

Shearwell Data Limited has adopted an environmental policy that reflects its concern for the quality of the local environment and the need to preserve the finite resources of our planet.

Being a country-based company Shearwell Data Limited recognises its responsibility to protect and preserve the surrounding countryside and sets high environmental standards for both the physical buildings and the surrounding land. It constantly monitors its performance against these standards and continuously strives to improve that performance, through implementation of the environmental elements of its Integrated Management System.

All suppliers are informed of our policy and we seek their co-operation in providing environmentally acceptable goods. All members of staff are consulted about the standards and we discuss with them our environmental performance and update this on an annual basis. We also take into account the views of the local community.

Where possible we purchase items that can be recycled and reused. Care is taken to dispose of any waste materials in an environmentally responsible manner. An on-going effort to increase the Company's recycling activities is currently in place and non-recyclable waste will be continually reduced over time.

The company strives to use energy efficient equipment wherever possible and to prevent pollution of the environment as a result of harmful emissions.

Shearwell Data Limited recognises that it has varied environmental responsibilities. This environmental policy outlines these responsibilities and details what the Company actively does to ensure these responsibilities are being met, whilst also meeting all applicable compliance obligations.

Shearwell Data Limited has a responsibility to and will:

- a) Encourage a positive attitude to the local environment from staff members, local people, outside groups or organisations and visitors to the premises
- b) Act and campaign against pollution, e.g. of air and water
- c) Act and campaign against anti-social levels of noise
- d) Aim to reduce and discourage litter
- e) Protect and enhance the open spaces, trees and hedges under it's control
- f) Discourage waste and encourage recycling of materials and use recycled materials wherever practicable. Staff are encouraged to reduce the unnecessary use of resources and to reuse and repair wherever possible
- g) Improve energy and water consumption in Shearwell buildings and eliminate the unnecessary use of them
- h) Comply with all the Waste Electrical and Electronic Equipment regulations (WEEE).
- i) Encourage a responsible and informed attitude to the use of substances that are hazardous to health
- j) Encourage the use of conference calls rather than travel to meetings
- k) Encourage a reduction in the use of vehicles, in an effort to minimise traffic using the village
- l) Avoid critical and irreversible environmental damage by anticipating environmental problems rather than responding afterwards
- m) Preserve, restore and enhance the premise's built and natural environment, keeping and making it safe, diverse and pleasant
- n) Where necessary, introduce new planning policies to support these aims
- o) Encourage community participation in this programme and work with other organisations committed to the same goals
- p) In times of crisis which affect access to the premises (such as the Foot and Mouth Disease outbreak), reduce the need for movement of both people and goods and encourage all reasonable measures to be taken to aid protection and recovery from the crisis
- q) Seek to minimise the impact on the environment in terms of materials used in pursuance of Shearwell's functions.

Richard Webber – Managing Director 05/03/2019